SECTION VII – COST TABLES

A. INTRODUCTION

ATTACHMENTS IN THIS SECTION SHALL NOT CONTAIN ANY COST FIGURES UNTIL SUBMITTED WITH THE BIDDER'S FINAL PROPOSAL. FOR THE FINAL PROPOSAL, ALL COST INFORMATION MUST BE SEPARATELY SEALED AND IDENTIFIED. (Refer to Section VIII - Proposal Format).

The evaluation of solution costs will be based on the lowest total estimated net cost to the State as calculated according to the methodology in this section. It includes an escalation rate and adjustments as they specifically relate to the products and services to be obtained. Bidders must **itemize all costs, excluding taxes,** associated with their Final Proposal solution for the VoteCal Statewide Voter Registration System. The costs must include all proposed hardware, software, and services to be provided.

B. PAYMENT TERMS

Payment terms for VoteCal will be based on deliverables that have been accepted in writing by SOS. SOS will make payments to the Bidder only once a month for those deliverables that have been submitted to SOS for approval in writing and for which written acceptance/approval has been received during the previous month <u>with a 10% withhold.</u> The 10% withhold is payable upon successful completion and SOS acceptance of the implementation.

SOS has an approved Feasibility Study Report (FSR) for the VoteCal Statewide Voter Registration System, including $35,000,000 for system development and implementation. The Bidders Final Proposals must not exceed this approved amount. Copies of the FSR can be found in the Bidder's Library.

The Deliverable Cost Table detail deliverable descriptions can be found in the Appendix A, State Contract; Attachment 1, Statement of Work (SOW); Exhibit 2 and Exhibit 3. The following indicates the percentages of the total cost of Cost Table VII.1 and Cost Table VII.10 (if bid) to be paid by SOS to the Contractor for each Project Phase:

Phase	% of Contract
Project Initiation and Planning	5
Design	15
Development	20
Testing	20
Pilot Deployment and Testing	10
Deployment and Cutover	20
Maintenance and Operations and Closeout	10

C. COST TABLE INSTRUCTIONS

Bidders are required to complete **all** cost tables for the VoteCal System. The tables are provided to the Bidders as Microsoft (MS) Word tables (without formulas). However, Bidders are responsible for all formulas they enter into the cost tables as being correct. Any error in calculation found, will be

corrected by the VoteCal Evaluation Team, based on Section II.D.8.c. For purposes of completing cost tables, the following assumptions should be made:

(1) A contract award will be made no later than October 28, 2008;

(2) Full implementation of all VoteCal System (and county upload) functions must be accomplished no later than February 2010 to avoid conflict with the statewide elections; and

(3) The term of this contract is for implementation plus one (1) year warranty concurrent with one (1) year of maintenance and operations with five (5) one-year options for maintenance and operations. Additionally, SOS requires the Bidder propose a total of one (1) five (5) year period of software support after the warranty period at the option of SOS.

Bidders must include all cost items used to implement their proposed VoteCal business solution in the Deliverable Cost Table VII.1.

Bidders may or may not propose the VoteCal EMS functionality in addition to the VoteCal System and county uploads. If a Bidder is proposing both, all cost tables must be completed in their entirety. The VoteCal EMS Cost Tables pricing (Optional Cost Tables VII.10 through ~~15~~17) must be valid for 36 months from the contract award.

D. COST TABLES AND INSTRUCTIONS

The following are instructions for completing each cost table. Each table must be completed in accordance with the instructions for that table. All Bidders must propose the VoteCal System.

Note: Addendum 2 changes included replacing ALL original cost tables for both the VoteCal system and the optional EMS. WITH TRACK CHANGES ON IN MS WORD, OLD TABLES APPEAR IN STRIKEOUT TEXT AND NEW TABLES APPEAR IN UNDERLINE TEXT.

Cost Table VII.1 – VoteCal System - Project Deliverables Cost

Enter the total cost for each phase as listed in the SOW, Appendix A, Attachment 1, Exhibit 2. Total cost should include all Bidder's costs associated with producing the deliverables including all hardware and software.

COLUMN HEADING	INFORMATION TO BE ENTERED IN THAT COLUMN
SOW Phase	Do not enter – already in cost table
Deliverable Title	Do not enter – already in cost table
Deliverable Total Cost	Enter the total Bidder's cost for the deliverable
Total Cost for All VoteCal System Project Deliverables	Total the Deliverable Total Cost column and enter the sum.

COST TABLE VII.1 – VoteCal System Project Deliverables Cost

Solution Build, Implementation and 1st Year Operations TOTAL COST (A)	(A)$
Phase 1: Project Initiation and Planning (5%)	$
Phase 2: Design (15%)	$
Phase 3: Development (20%)	$
Phase 4: Testing (20%)	$
Phase 5: Pilot Deployment and Testing (10%)	$
Phase 6: Deployment and Cutover (20%)	$
Phase 7: 1st Year of Operations (10%)	$

Enter Total (A) on COST TABLE VII.7 – VoteCal System Cost Summary.

Information Table VII.2 – VoteCal System One-Time Hardware List

This information table must contain the Bidder's list for all hardware items proposed for the VoteCal System. The Bidder must describe all required hardware, including quantity, manufacturer, brand name, and model number.

COLUMN HEADING	INFORMATION TO BE ENTERED IN THAT COLUMN
Item #	Do not enter – already in information table
Phase Name for Hardware Install	Enter the project Phase name when the hardware will be installed (should match the deliverable in the Bidder's Project Schedule) including quantity, manufacturer, brand name, and model number.
Equipment Description	Enter a description of the equipment (hardware and associated operating system software) that is required for the proposed solution including quantity, manufacturer, brand name, and model number.
# of this Item Required	Enter the quantity of the specific hardware item required for the proposed solution.

INFORMATION TABLE VII.2 – VoteCal SYSTEM ONE-TIME HARDWARE LIST

Use more pages if necessary

Item #	Project Phase for Install	Equipment Description	# of this Item Required
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			

Information Table VII.3 – List of VoteCal System One-Time 3rd party Software To Be Purchased or Licensed

This information table should include the one-time list of any 3rd party products that will be used in the development, implementation, or management of the proposed solution. The Software List should include all the commercial (off-the-shelf) application software module licenses for the Bidder's proposed solution (if applicable) and any required third-party products necessary for a successful implementation.

Examples of 3rd party software include operating systems, data base management systems, language interpreters, assemblers and compilers, communications software, backup and archive, utilities and security, performance analyzers and monitors, and other essential system software.

COLUMN HEADING	INFORMATION TO BE ENTERED IN THAT COLUMN
Item #	Do not enter – already on list table
Description of the Software	Enter the description of the item being proposed. Use a separate line for each software item. Use additional pages if necessary. Include in the description of the model or version/release number, and a detailed description of specifications, application licenses, etc.
Part/Module #, Version # or Name	Enter the part number, module number, version # or name of the item being proposed.
Quantity	Enter the quantity of this item required.

INFORMATION TABLE VII.3 – List of VoteCal System One-Time 3rd Party Software To Be Purchased or Licensed

Use additional pages if necessary.

Item #	Description of the Software	Part/Module #, Version # or Name	Quantity
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

Cost Table VII.4– VoteCal System 5-Year Hardware Maintenance and Operations Costs

The SOS has the option to purchase up to five (5) years of hardware maintenance and operations in one-year increments. For each potential year of contracted services, list the hardware maintenance and operations costs for the VoteCal System. M&O costs must also include any ongoing hardware costs for version and firmware upgrades, end of life upgrades, and manufacturer support necessary to fulfill the services levels specified in the SOW, Appendix A, Attachment 1, Exhibit 5.

The maximum escalation rate is five percent (5%) per year.

COLUMN HEADING	INFORMATION TO BE ENTERED IN THAT COLUMN
Maintenance Year	Do not enter – already in cost table
Total Systems M&O Costs	Enter the total cost for systems maintenance and operations.

COST TABLE VII.4 – VoteCal System 5-Year Hardware Maintenance and Operations Costs

The maximum escalation rate is five percent (5%) per year.

Maintenance Year	Total Hardware M&O Cost
1	$
2	$
3	$
4	$
5	$
5-Year Hardware M&O Cost TOTAL (B)	(B) $

Enter Total (B) on COST TABLE VII.7 – VoteCal System Cost Summary.

Cost Table VII.5 – VoteCal System Software Support Costs

SOS will have the option to contract for software support of the VoteCal Systemapplication solution developed for SOS for a period of five (5) years.
These additional years will begin after the closure of the 1st year Operations period (Phase 7).

Software support costs should reflect the support levels required to meet VoteCal service levels as specified in the SOW, Appendix A, Attachment 1, Exhibit 6. If the Bidder is awarded a contract for the 5-year extension, this extension will also cover support* for any 3rd party software associated with the solution.

The maximum escalation rate is five percent (5%) per year.

COLUMN HEADING	INFORMATION TO BE ENTERED IN THAT COLUMN
Software Support Year #	Do not enter – already in cost table
Annual Support Cost*	Enter the annual cost of this item.
Total 5-Year VoteCal System Software Support Costs	Total all the line items in the cost column and enter total.

* SOS will provide the 3rd party software licenses after the solution's 1st Year of Operations.

COST TABLE VII.5 – VoteCal System Software Support Costs

The maximum escalation rate is five percent (5%) per year.

Maintenance Year	Annual VoteCal Systems Software Support Cost
1	$
2	$
3	$
4	$
5	$
Total 5-Year VoteCal System Software Support Costs (C)	(C)$

Enter Total (C) on COST TABLE VII.7 – VoteCal System Cost Summary

Information Table VII.6 – VoteCal System On-Going 3rd Party Licensing Costs (information only)

This table must contain the Bidder's estimate of on-going licensing costs for all VoteCal System 3rd party software items proposed for the Project for each of the five years following the Project's closure (Attachment 1, Exhibit 2, Phase 7). Products listed should correspond to entries in Information Table VII.3 – List of VoteCal System One-Time 3rd party Software To Be Purchased or Licensed.

SOS will purchase the necessary 3rd party license renewals separately from the solution support 5-year contract extension with the Bidder. If the 5-year extension is contracted, Bidder will be responsible for operational support of the VoteCal application environments, including 3rd Party software.

COLUMN HEADING	INFORMATION TO BE ENTERED IN THAT COLUMN
Item #	Do not enter – already in cost table.
Product Name	Enter the corresponding product name for each 3rd party software product Information Table VII.3.
# of licenses	Enter the total number of licenses to be maintained
On-going License Fee Cost Per Year per Item	Enter the ongoing fee estimate. Assume escalation will not exceed 5% per year.
Total On-Going Fees by Line Item	Multiply the # of this Item by the Total # of Months Required and multiply this product by the On-Going Software Cost Per Month Per Item and enter the sum in this column.
Total VoteCal System On-Going 3rd Party Licensing Cost	Add up the Total Cost column and enter the sum.

COST TABLE VII.6 – VOTECAL SYSTEM ON-GOING 3RD PARTY LICENSING COSTS (information only)

List must correspond with 3rd party software product listing on Information Table VII.3.

Use additional pages if necessary

The maximum escalation rate is five percent (5%) per year.

Item #	Product Name	# of licenses	Cost by Maintenance Year					Total 3rd Party Licensing Cost
			1	2	3	4	5	
1			$	$	$	$	$	$
2			$	$	$	$	$	$
3			$	$	$	$	$	$
4			$	$	$	$	$	$
5			$	$	$	$	$	$
6			$	$	$	$	$	$
7			$	$	$	$	$	$
8			$	$	$	$	$	$
9			$	$	$	$	$	$
10			$	$	$	$	$	$
11			$	$	$	$	$	$
12			$	$	$	$	$	$
13			$	$	$	$	$	$
Total VoteCal System On-Going 3rd party licensing costs								$

Cost Table VII.7 – VoteCal System Cost Summary

Enter the Total Cost (bottom line totals) from each of the previous Cost Tables.

COLUMN HEADING	INFORMATION TO BE ENTERED
Cost Table #	Do not enter – already in cost table
Total cost from each cost table	Enter the Total from the listed table
Total VoteCal System Project Cost	Enter the sum of all items in the Total Column

COST TABLE VII.7 – VoteCal System Cost Summary

Cost Table	Total Cost from Each Cost Table
Cost Table VII.1 – Total for VoteCal System Project Deliverables Cost (A)	(A) $
Cost Table VII.4 – Total VoteCal 5-Year Hardware Maintenance and Operations Costs (B)	(B) $
Cost Table VII.5 – VoteCal System Software Support Costs (C)	(C)$
Total VoteCal System Project Cost	**(D)$**

Enter Total (D) on COST TABLE VII.8 – VoteCal SYSTEM and OPTIONAL EMS COST SUMMARY

Cost Table VII.8 – VoteCal System and Optional VoteCal EMS Cost Summary

Enter Total Cost (bottom line totals) from each of the previous seven Cost Tables plus the six Optional Cost Tables (bottom line totals) if the Bidder is proposing the optional VoteCal EMS in addition to the VoteCal System.

COLUMN HEADING	INFORMATION TO BE ENTERED
Cost Table Reference	Do not enter – already in cost table
Total From Each Cost Table	Enter the Total from the listed table. If EMS is not being proposed, enter zero for the EMS solution.
Total VoteCal Project Cost	Enter the sum of all items in the Total Column

COST TABLE VII.8 – VoteCal SYSTEM and OPTIONAL EMS COST SUMMARY

Enter Total Cost from all of the VoteCal System and VoteCal EMS optional cost tables.

Cost Table Reference	Total from each Cost Table
Total Cost for VoteCal System Project (Cost Table VII.7) **(D)**	(D) $
Total Cost for Optional VoteCal EMS Project (Optional Cost Table VII.17) (If the optional EMS is not being proposed, enter $0)	$
Total VoteCal Project Cost:	**$**

Cost Table VII.9 – Bidder Staff Hourly Rates

The Bidder must propose staff hourly rates by Bidder staff classification for staff classifications proposed for the VoteCal Project, which are effective for the life of the contract and will be used when preparing estimates and calculating costs for Unanticipated Tasks as indicated in the SOW, Appendix A, Attachment 1.7. (NOTE: The State fiscal year runs from July 1 through June 30 of the following year).

COLUMN HEADING	INFORMATION TO BE ENTERED IN THAT COLUMN
Item #	Do not enter – already in cost table
Bidder Staff Classification	Enter the Bidder staff classification (e.g., Senior Programmer, Network Specialist, Trainer, etc.).
Hourly Rate for FY 2008-2009	Enter the Bidder staff classification hourly rate for this Fiscal Year.*
Hourly Rate for FY 2009-2010	Enter the Bidder staff classification hourly rate for this Fiscal Year.*
Hourly Rate for FY 2010-2011	Enter the Bidder staff classification hourly rate for this Fiscal Year.*
Hourly Rate for FY 2011-2012	Enter the Bidder staff classification hourly rate for this Fiscal Year.*
Hourly Rate for FY 2012-2013	Enter the Bidder staff classification hourly rate for this Fiscal Year.*
Hourly Rate for FY 2013-2014	Enter the Bidder staff classification hourly rate for this Fiscal Year.*
Hourly Rate for FY 2014-2015	Enter the Bidder staff classification hourly rate for this Fiscal Year.*

The maximum escalation rate is five percent (5%) per year.

COST TABLE VII.9 BIDDER STAFF HOURLY RATES

(For informational purposes only—not included for evaluation purposes.)

Item #	Bidder Staff Classification	Hourly Rate for FY 2008-2009	Hourly Rate for FY2009-2010	Hourly Rate for FY 2010-2011	Hourly Rate for FY2011-2012	Hourly Rate for FY 2012-2013	Hourly Rate for FY 2013-2014	Hourly Rate for FY 2014-2015
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								

The maximum escalation rate is five percent (5%) per year.

Optional VoteCal Central EMS and County EMS Implementation, Support, Maintenance Cost Tables and Information Lists

Bidder will complete all the cost and information tables for the optional EMS solution. Bidder may mark a table as "no additional charge" if Bidder decides to provide the necessary services or technologies at no charge to the SOS. This section includes the following tables:

- Optional Cost Table VII.10 – Optional VoteCal EMS Project Deliverables – Central Implementation
- Optional Cost Table VII.11- Optional VoteCal EMS Per-County Cost for VoteCal Implementation
- Optional Information Table VII.12a –Optional VoteCal EMS System (centralized solution) One-Time Hardware List
- Optional Information Tables VII.12b-g –Optional VoteCal EMS System One-Time Hardware List By-Tier
  - Optional Information List VII.12b. Tier 1 County Optional VoteCal EMS One-Time Hardware List (Tier 1: Under 15,000 Voters)
  - Optional Information List VII.12c. Tier 2 County Optional VoteCal EMS One-Time Hardware List (Tier 2: 15,000 - 50,000 Voters)
  - Optional Information List VII.12d. Tier 3 County Optional VoteCal EMS One-Time Hardware List (Tier 3: 50,001 - 200,000 Voters)
  - Optional Information List VII.12e. Tier 4 County Optional VoteCal EMS One-Time Hardware List (Tier 4: 200,001 – 1 Million Voters)
  - Optional Information List VII.12f. Tier 5 County Optional VoteCal EMS One-Time Hardware List (Tier 5: 1 Million – 3 Million Voters)
  - Optional Information List VII.12f. Tier 5 County Optional VoteCal EMS One-Time Hardware List (Tier 5: 1 Million – 3 Million Voters)
  - Optional Information List VII.12g. Tier 6 County Optional VoteCal EMS One-Time Hardware List (Tier 6: Over 3 Million Voters)
- Optional Information Table VII.13a – List of Optional VoteCal EMS System One-Time 3rd party Software To Be Purchased or Licensed
- Optional Information Tables VII.13b-g – Optional VoteCal EMS System One-Time Hardware List By Tier
  - Optional Information List VII.13b. Tier 1 County Optional VoteCal EMS One-Time 3rd Party Software List (Tier 1: Under 15,000 Voters)
  - Optional Information List VII.13c. Tier 2 County Optional VoteCal EMS One-Time 3rd Party Software List (Tier 2: 15,000 - 50,000 Voters)
  - Optional Information List VII.13d. Tier 3 County Optional VoteCal EMS One-Time 3rd Party Software List (Tier 3: 50,001 - 200,000 Voters)
  - Optional Information List VII.13e. Tier 4 County Optional VoteCal EMS One-Time 3rd Party Software List (Tier 4: 200,001 – 1 Million Voters)
  - Optional Information List VII.13f. Tier 5 County Optional VoteCal EMS One-Time 3rd Party Software List (Tier 5: 1 Million – 3 Million Voters)
  - Optional Information List VII.13g. Tier 6 County Optional VoteCal EMS One-Time 3rd Party Software List (Tier 6: Over 3 Million Voters)
- Optional Cost Table VII.14 – Optional VoteCal EMS Hardware Maintenance and Operations Support (M&O) Costs
- Optional Cost Table VII.15 – Optional VoteCal EMS Application Software Support Costs

- Optional Information Table VII.16a–g – Optional VoteCal EMS 3rd Party Software License Costs (for information only)
    - o Optional Information Table VII.16a – VoteCal System On-Going 3rd Party Licensing Costs (Information Only)
    - o Optional Information List VII.16b – Tier 1 County Optional VoteCal EMS On-Going 3rd Party Software Costs (Tier 1: Under 15,000 Voters)
    - o Optional Information List VII.16c – Tier 2 County Optional VoteCal EMS On-Going 3rd Party Software Costs (Tier 2: 15,000 - 50,000 Voters)
    - o Optional Information List VII.16d – Tier 3 County Optional VoteCal EMS On-Going 3rd Party Software Costs (Tier 3: 50,001 - 200,000 Voters)
    - o Optional Information List VII.16e – Tier 4 County Optional VoteCal EMS On-Going 3rd Party Software Costs (Tier 4: 200,001 – 1 Million Voters)
    - o Optional Information List VII.16f – Tier 5 County Optional VoteCal EMS On-Going 3rd Party Software Costs (Tier 5: 1 Million – 3 Million Voters)
    - o Optional Information List VII.16g – Tier 6 County Optional VoteCal EMS On-Going 3rd Party Software Costs (Tier 6: Over 3 Million Voters)
- Optional Cost Table VII.17 – Optional VoteCal EMS Cost Summary *(For Proposal Evaluation and Scoring Only*

Optional Cost Table VII.10 – Optional VoteCal EMS Project Deliverables – Central Implementation

In the following table, identify the total *additional* cost to implement the optional centralized VoteCal EMS in addition to the core VoteCal system and providing all deliverables identified in the SOW, Appendix A, Attachment 1, Exhibit 3. Total cost should include all Bidder costs associated with producing the deliverable, implementing the centralized EMS solution, and providing the first year of maintenance and operations for hardware, solution software, and required 3rd party software.

Identify the cost associated with each phase by multiplying the Total Cost (A) by the assigned percentage for that phase.

COLUMN HEADING	INFORMATION TO BE ENTERED IN THAT COLUMN
Project Phase	Do not enter – already in cost table
% of Total Cost	Do not enter – already in cost table
Phase Cost	Value of TOTAL COST (A) x Project Phase percentage

Optional Cost Table VII.10 –Optional VoteCal EMS Central Implementation	
TOTAL COST For One-Time Development and Implementation of the Centralized VoteCal EMS (A)	**(A) $**

Project Phase	% of Total Cost	Phase Cost
Phase I: Project Initiation and Planning	5%	$
Phase II: Design	15%	$
Phase III: Development	20%	$
Phase IV: Testing	20%	$
Phase V: Pilot Deployment	30%	$
Phase VI: First Year Operation and Closeout	10%	$

Enter Total (A) on Optional EMS COST TABLE VII.17 – Optional VoteCal EMS Cost Summary.

Optional Cost Table VII.11- Optional VoteCal EMS Per-County Cost for VoteCal EMS Implementation

For each tier level in the following table (column B), identify the total costs to implement and to provide support for the first year of operation of the VoteCal EMS for a county that size in accordance with the Phase A and Phase B deliverables identified in the VoteCal EMS Statement of Work, Appendiix A, Attachment1, Exhibit 7.   These rates will apply to any county implementing the VoteCal EMS, either as a pilot county, or subsequently during the contracted vendor support period.

COLUMN HEADING	INFORMATION TO BE ENTERED IN THAT COLUMN
Tier Level – # Active Registered Voters	Do not enter – already in cost table
(B) Total One-Time Cost: Implementation + 1st Year Operations	Enter Bidder's cost for each county Tier level

Note: For each county adopting the EMS system, Bidder will be paid 75% of corresponding Tier level when conversion, training and pilot operation (Phase A) is completed and the remaining 25% of total when first year of operation (Phase B) is completed.

Optional VoteCal EMS Cost Table VII.11 – Per County Cost for VoteCal EMS Implementation	
Tier Level: # Active Registered Voters	**(B) Total One-Time Cost: Implementation + 1st Year Operations**
Tier 1: Under 15,000 voters	$
Tier 2: 15,000 - 50,000 voters	$
Tier 3: 50,001 - 200,000 voters	$
Tier 4: 200,001 - 1 Million voters	$
Tier 5: 1 Million - 3 Million Voters	$
Tier 6: More than 3 Million Voters	$

Enter Total (B) for each tier in Optional EMS Cost Table VII.17.

Optional Information Table VII.12a – VoteCal Optional EMS System (centralized solution) One-Time Hardware List

This information table must contain the Bidder's list for all hardware items proposed for the optional EMS central system. The Bidder must describe all required hardware, including quantity, manufacturer, brand name, and model number.

COLUMN HEADING	INFORMATION TO BE ENTERED IN THAT COLUMN
Item #	Do not enter – already in cost table
Project Phase for Install	Enter the project Phase name when the hardware will be installed (should match the deliverable in the Bidder's Project Schedule) including quantity, manufacturer, brand name, and model number.
Equipment Description	Enter a description of the equipment (hardware and associated operating system software) that is required for the proposed solution including quantity, manufacturer, brand name, and model number.
Quantity	Enter the quantity of the specific hardware item required for the proposed solution.

Use more pages if necessary.

Optional Information Table VII.12a –Optional VoteCal EMS System (Centralized Solution) One-Time Hardware List			
Item #	Project Phase for Install	Equipment Description	Quantity
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			

Optional Information Lists VII.12b–g –Optional VoteCal EMS System One-Time Hardware Lists By Tier

These information tables must contain the Bidder's list for all hardware items proposed for the optional EMS system *by Tier*. The Bidder must describe all required hardware, including quantity, manufacturer, brand name, and model number. Separate Lists have been provided for each Tier Level.

COLUMN HEADING	INFORMATION TO BE ENTERED IN THAT COLUMN
Item #	Do not enter – already in cost table
Project Phase for Install	Enter the project Phase name when the hardware will be installed (should match the deliverable in the Bidder's Project Schedule) including quantity, manufacturer, brand name, and model number.
Equipment Description	Enter a description of the equipment (hardware and associated operating system software) that is required for the proposed solution including quantity, manufacturer, brand name, and model number.
Quantity	Enter the quantity of the specific hardware item required for the proposed solution.

Use more pages if necessary.

Item #	Equipment Description	Quantity
Optional Information List VII.12b **Tier 1 County Optional VoteCal EMS One-Time Hardware List** **(Tier 1: Under 15,000 Voters)**		
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		

Use more pages if necessary.

Optional Information List VII.12c Tier 2 County Optional VoteCal EMS One-Time Hardware List (Tier 2: 15,000 - 50,000 Voters)		
Item #	Equipment Description	Quantity
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		

Use more pages if necessary.

Optional Information List VII.12d Tier 3 County Optional VoteCal EMS One-Time Hardware List (Tier 3: 50,001 - 200,000 Voters)		
Item #	Equipment Description	Quantity
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		

Use more pages if necessary.

Item #	Equipment Description	Quantity
Optional Information List VII.12e **Tier 4 County Optional VoteCal EMS One-Time Hardware List** **(Tier 4: 200,001 – 1 Million Voters)**		
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		

Use more pages if necessary.

Optional Information List VII.12f Tier 5 County Optional VoteCal EMS One-Time Hardware List (Tier 5: 1 Million – 3 Million Voters)		
Item #	**Equipment Description**	**Quantity**
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		

Use more pages if necessary.

Optional Information List VII.12g Tier 6 County Optional VoteCal EMS One-Time Hardware List (Tier 6: Over 3 Million Voters)		
Item #	Equipment Description	Quantity
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		

Optional Information Table VII.13a – List of Optional VoteCal EMS System One-Time 3rd party Software To Be Purchased or Licensed

This information table must include the one-time list of any 3rd party products that will be used in the development, implementation, or management of the proposed EMS solution. The Software List must include all third-party products necessary for a successful implementation *over and above* software needed for the VoteCal (Voter Registration) core system.

Examples of 3rd party software include operating systems, data base management systems, language interpreters, assemblers and compilers, communications software, backup and archive, utilities and security, performance analyzers and monitors, and other essential system software.

COLUMN HEADING	INFORMATION TO BE ENTERED IN THAT COLUMN
Item #	Do not enter – already on list table
Description of the Software	Enter the description of the item being proposed. Use a separate line for each software item. Use additional pages if necessary. Include in the description of the model or version/release number, and a detailed description of specifications, application licenses, etc.
Part/Module #, Version # or Name	Enter the part number, module number, version # or name of the item being proposed.
Quantity	Enter the quantity of this item required.

Optional Information Table VII.13a – Optional VoteCal Core EMS One-Time 3rd Party Software (Centralized Solution)

Use additional pages if necessary.

Optional Information List VII.13a Optional Core VoteCal EMS One-Time 3rd Party Software (Centralized Solution)			
Item #	**Description of the Software**	**Part/Module #, Version # or Name**	**Quantity**
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Optional Information Tables VII.13b–g - Optional VoteCal EMS System One-Time 3rd party Software To Be Purchased or Licensed By Tier

These information tables must include the one-time list of any 3rd party products that will be used in the development, implementation, or management of the proposed EMS solution *by tier*. The Software List must include all third-party products necessary for a successful implementation *over and above* software needed for the VoteCal (Voter Registration) core system. Separate Lists have been provided for each Tier Level.

Examples of 3rd party software include operating systems, data base management systems, language interpreters, assemblers and compilers, communications software, backup and archive, utilities and security, performance analyzers and monitors, and other essential system software.

COLUMN HEADING	INFORMATION TO BE ENTERED IN THAT COLUMN
Item #	Do not enter – already on list table
Description of the Software	Enter the description of the item being proposed. Use a separate line for each software item. Use additional pages if necessary. Include in the description of the model or version/release number, and a detailed description of specifications, application licenses, etc.
Part/Module #, Version # or Name	Enter the part number, module number, version # or name of the item being proposed.
Quantity	Enter the quantity of this item required.

Use more pages if necessary.

Item #	Description of the Software	Part/Module #, Version # or Name	Quantity
Optional Information List VII.13b **Tier 1 County Optional VoteCal EMS One-Time 3rd Party Software List** **(Tier 1: Under 15,000 Voters)**			
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Use more pages if necessary.

Optional Information List VII.13c Tier 2 County Optional VoteCal EMS One-Time 3rd Party Software List (Tier 2: 15,000 - 50,000 Voters)			
Item #	Description of the Software	Part/Module #, Version # or Name	# of this Item Required
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Use more pages if necessary.

Optional Information List VII.13d Tier 3 County Optional VoteCal EMS One-Time 3rd Party Software List (Tier 3: 50,001 - 200,000 Voters)			
Item #	**Description of the Software**	**Part/Module #, Version # or Name**	**Quantity**
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Use more pages if necessary.

	Optional Information List VII.13e Tier 4 County Optional VoteCal EMS One-Time 3rd Party Software List (Tier 4: 200,001 – 1 Million Voters)		
Item #	**Description of the Software**	**Part/Module #, Version # or Name**	**Quantity**
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Use more pages if necessary.

Optional Information List VII.13f Tier 5 County Optional VoteCal EMS One-Time 3rd Party Software List (Tier 5: 1 Million – 3 Million Voters)			
Item #	**Description of the Software**	**Part/Module #, Version # or Name**	**Quantity**
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Use more pages if necessary.

| Optional Information List VII.13g Tier 6 County Optional VoteCal EMS One-Time 3rd Party Software List (Tier 6: Over 3 Million Voters)			
Item #	**Description of the Software**	**Part/Module #, Version # or Name**	**Quantity**
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Optional Cost Table VII.14 – Optional VoteCal EMS Hardware Maintenance and Operations Support (M&O) Costs

The SOS has the option to purchase up to five (5) years of additional hardware maintenance and operations (M & O) support for the VoteCal EMS application in one-year increments. If SOS exercises that option, the M & O would cover *additional* hardware support (if any) required for the VoteCal EMS system in central SOS facilities and in the facilities of counties that had converted to the VoteCal EMS, over and above the contracted M & O support for the VoteCal system. Bidders who propose a VoteCal EMS solution that does not require additional hardware above the hardware required for the VoteCal system *may not* propose additional costs for central M & O support. Similarly, Bidders who propose a VoteCal EMS system that do not include proposed hardware for deployment to the counties *may not* propose M & O costs for county support.

If contracted by SOS, general M & O support would begin at the conclusion of the 1st year of system operation (i.e., the conclusion of Phase VI). SOS would pay the contracted annual M & O rate for support of the central system components (if any) of the VoteCal EMS system, as well as the applicable tier-rate (if any) for each of the pilot counties that had implemented the VoteCal EMS.

For counties that subsequently implement the VoteCal EMS system, SOS will automatically include M & O support for those counties (if any) upon the conclusion of 1st year of operation (i.e., Phase B), at the prevailing annual rate for that tier and that year of contracted support. Partial years will be pro-rated for the applicable portion of the covered year.

Example: Assume SOS contracts for 5 years of M & O support for the VoteCal EMS, and there are two pilot counties for the implementation project, one Tier 1 and one Tier 2. Further, assume that after initial implementation of the VoteCal EMS, one Tier 2 county (County A), finishes conversion to the VoteCal EMS (Phase A) after 6 months of operation under the VoteCal EMS M & O contract. Another county, Tier 3, (County B) finishes conversion to the VoteCal EMS (Phase A) after 2 years and 4 months of operation under the VoteCal M & O contract.
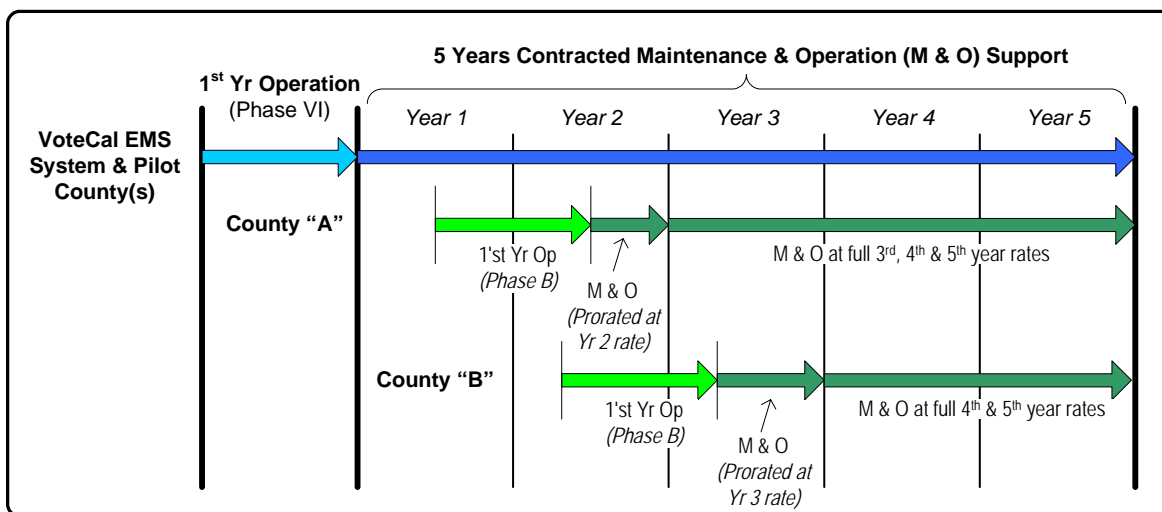
- The contractor would receive payment for M & O support of the central components of the VoteCal EMS system for the full five years, at the applicable rate each year.
- The contractor would receive payment for M & O support of both pilot counties using the VoteCal EMS system for the full five years, at the applicable tier rate each year.

- County A would complete 1st year of operation (Phase B) six months into the 2nd year of the M & O contract. The contractor would receive 50% (6 months / 1 year) of the applicable 2nd year rate for Tier 2 M & O support of that county, and would receive the full Tier 2 rate for years 3, 4 and 5.
- County B would complete 1st year of operation (Phase B) 4 months into the 3rd year of the M & O contract. The contractor would receive 66% (8 months / 1 year) of the applicable 3rd year rate for Tier 3 M & O support of that county, and would receive the full Tier 3 rate for years 4 and 5.

COLUMN HEADING	INFORMATION TO BE ENTERED IN THAT COLUMN
Location	Do not enter – already on list table
Cost by Maintenance Year	Maintenance Year Indicator – Do Not Enter. Already in table
"Centralized" row	Columns 1 through 5, indicate the cost for each applicable year to provide M & O support for central hardware components of the VoteCal EMS solution (if any) that would not be covered by the M & O contract for the main VoteCal system.
"Tier" rows	Columns 1 through 5, indicate the cost for each tier and for each applicable year to provide M & O support for any hardware proposed in the VoteCal EMS solution that would be located at the county and would not be covered by the M & O contract for the main VoteCal system. (Please refer to cost table VII.11 for the definition of each tier.)
(D) 5-Year Software Support Total	For each row, sum the total cost for all five years and enter the total in the applicable row of column C.

Maximum allowable escalation of costs is five percent (5%) per year.

Optional Cost Table VII.14 – Optional VoteCal EMS Hardware Maintenance and Operations Support (M & O) Costs						
Location	**Cost by Maintenance Year** The maximum escalation rate is five percent (5%) per year.					**(C) 5-Year HW M&O Total**
	1	**2**	**3**	**4**	**5**	
Centralized EMS System (if any)	$	$	$	$	$	$
Tier 1 County (if any)	$	$	$	$	$	$
Tier 2 County (if any)	$	$	$	$	$	$
Tier 3 County (if any)	$	$	$	$	$	$
Tier 4 County (if any)	$	$	$	$	$	$
Tier 5 County (if any)	$	$	$	$	$	$
Tier 6 County (if any)	$	$	$	$	$	$

Enter Total (C) for each tier in Optional EMS Cost Table VII.17.

Optional Cost Table VII.15 – Optional VoteCal EMS Application Software Support Costs

The SOS has the option to purchase software support for the VoteCal EMS application for a single five-year period. If contracted by SOS, VoteCal EMS application software support would begin at the conclusion of the 1st year of system operation (i.e., the conclusion of Phase VI). SOS would pay the contracted annual general rate for support of the VoteCal EMS application, as well as the applicable tier-rate (if any) for each of the pilot counties that had implemented the VoteCal EMS.

For counties that subsequently implement the VoteCal EMS system, SOS will automatically include software support for those counties (if any) upon the conclusion of 1st year of operation (i.e., Phase B), at the prevailing annual rate for that tier and that year of contracted support. Partial years will be pro-rated for the applicable portion of the covered year.

Example: Assume SOS contracts for 5 years of software support for the VoteCal EMS, and that there are two pilot counties for the implementation project, one Tier 1 and one Tier 2. Further, assume that after initial implementation of the VoteCal EMS, one Tier 2 county (County A), finishes conversion to the VoteCal EMS (Phase A) after 6 months of operation under the VoteCal EMS software support contract. Another county, Tier 3, (County B) finishes conversion to the VoteCal EMS (Phase A) after 2 years and 4 months of operation under the VoteCal software support contract.
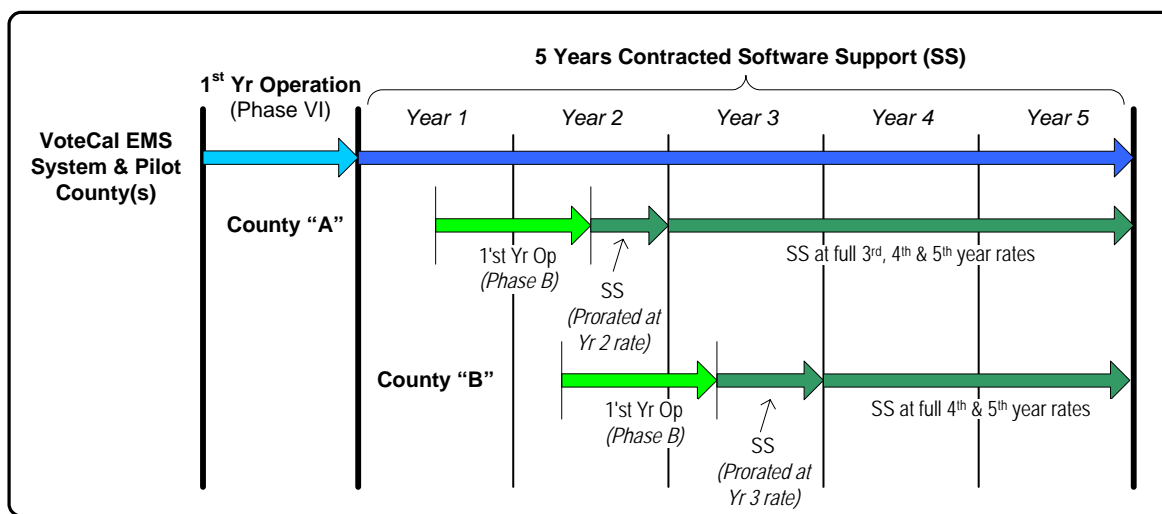
- The contractor would receive payment for software support of the VoteCal EMS application for the full five years, at the general rate each year.
- The contractor would also receive payment for software support for both of the pilot counties using the VoteCal EMS system for the full five years, at the applicable tier rate each year.
- County A would complete 1st year of operation (Phase B) six months into the 2nd year of the software support contract. The contractor would receive 50% (6 months / 1 year) of the applicable 2nd year rate for Tier 2 software support for that county, and would receive the full Tier 2 rate for years 3, 4 and 5.
- County B would complete 1st year of operation (Phase B) 4 months into the 3rd year of the software support contract. The contractor would receive 66% (8 months / 1 year) of the applicable 3rd year rate for Tier 3 software support for that county, and would receive the full Tier 3 rate for years 4 and 5.

COLUMN HEADING	INFORMATION TO BE ENTERED IN THAT COLUMN
Component	Do not enter – already on list table
Cost by Support Year	Maintenance Year Indicator – Do Not Enter. Already in table
"VoteCal EMS Application – general software support" row	Columns 1 through 5, indicate the cost for each applicable year to provide general software support for the VoteCal EMS application (if any) that would not be covered by the software support contract for the main VoteCal system.
"Tier" rows	Columns 1 through 5, indicate the additional cost for each tier and for each applicable year to provide software support for the VoteCal EMS application to a county in that tier. (Please refer to cost table VII.11 for the definition of each tier.)
(D) 5-Year Software Support Total	For each row, sum the total cost for all five years and enter the total in the applicable row of column C.

Optional Cost Table VII.15 – Optional VoteCal EMS Application Software Support Costs						
Component	**Cost by Support Year** The maximum escalation rate is five percent (5%) per year.					**(D) 5-Year Software Support Total**
	1	**2**	**3**	**4**	**5**	
VoteCal EMS Application – general software support	$	$	$	$	$	$
Tier 1 County (if any)	$	$	$	$	$	$
Tier 2 County (if any)	$	$	$	$	$	$
Tier 3 County (if any)	$	$	$	$	$	$
Tier 4 County (if any)	$	$	$	$	$	$
Tier 5 County (if any)	$	$	$	$	$	$
Tier 6 County (if any)	$	$	$	$	$	$

Please note that the maximum allowable escalation of costs is five percent (5%) per year.

Enter Total (D) for the VoteCal EMS application and each tier in Optional EMS Cost Table VII.17.

Optional Information Table VII.16a-g– Optional VoteCal EMS On-Going 3rd Party Software License Costs (Information Only)

After the 1st year of operation (Phase VI), SOS will provide any required continuing 3rd party software licensing required to support the centralized VoteCal EMS and the county implementations of the EMS. Products listed should correspond to entries in Information Optional Table VII.13a-g– List of Optional VoteCal EMS System One-Time 3rd party Software To Be Purchased or Licensed.

Bidder is to provide the estimated cost for 3rd party software licenses for the 5-year period of Bidder maintenance and support of the VoteCal EMS.

COLUMN HEADING	INFORMATION TO BE ENTERED IN THAT COLUMN
Item #	Do not enter – already in cost table.
Product Name	Enter the corresponding product name for each 3rd party software product Information Table VII.3.
# of licenses	Enter the total number of licenses to be maintained
On-going License Fee Cost Per Year per Item	Enter the ongoing fee estimate. Assume escalation will not exceed 5% per year.
Total On-Going Fees by Line Item	Multiply the # of this Item by the Total # of Months Required and multiply this product by the On-Going Software Cost Per Month Per Item and enter the sum in this column.
Total VoteCal EMS On-Going 3rd Party Licensing Cost	Add up the Total Cost column and enter the sum.

Optional Information Table VII.16a– VOTECAL SYSTEM ON-GOING 3RD PARTY LICENSING COSTS (Information Only)

List must correspond with 3rd party software product listing on Information Table VII.13a.
Use additional pages if necessary.

			Cost by Maintenance Year					
Item #	**Product Name**	# of licenses	**1**	**2**	**3**	**4**	**5**	**Total 3rd Party Licensing Cost**
1			$	$	$	$	$	$
2			$	$	$	$	$	$
3			$	$	$	$	$	$
4			$	$	$	$	$	$
5			$	$	$	$	$	$
6			$	$	$	$	$	$
7			$	$	$	$	$	$
8			$	$	$	$	$	$
9			$	$	$	$	$	$
10			$	$	$	$	$	$
11			$	$	$	$	$	$
12			$	$	$	$	$	$
13			$	$	$	$	$	$
Total VoteCal EMS On-Going 3rd party licensing costs								$

(Table title: Optional Information List VII.16a — Optional Core VoteCal EMS On-Going 3rd Party Software (centralized solution))

The maximum escalation rate is five percent (5%) per year.

List must correspond with 3rd party software product listing on Information Table VII.13b.

Optional Information List VII.16b Tier 1 County Optional VoteCal EMS On-Going 3rd Party Software Costs (Tier 1: Under 15,000 Voters)								
			Cost by Maintenance Year					
Item #	Product Name	# of licenses	1	2	3	4	5	Total 3rd Party Licensing Cost
1			$	$	$	$	$	$
2			$	$	$	$	$	$
3			$	$	$	$	$	$
4			$	$	$	$	$	$
5			$	$	$	$	$	$
6			$	$	$	$	$	$
7			$	$	$	$	$	$
8			$	$	$	$	$	$
9			$	$	$	$	$	$
10			$	$	$	$	$	$
11			$	$	$	$	$	$
12			$	$	$	$	$	$
13			$	$	$	$	$	$
Total Tier 1 EMS On-Going 3rd party licensing costs								$

List must correspond with 3rd party software product listing on Information Table VII.13c.

			Cost by Maintenance Year					
	Optional Information List VII.16c **Tier 2 County Optional VoteCal EMS On-Going 3rd Party Software Costs** **(Tier 2: 15,000 - 50,000 Voters)**							
Item #	**Product Name**	**# of licenses**	**1**	**2**	**3**	**4**	**5**	**Total 3rd Party Licensing Cost**
1			$	$	$	$	$	$
2			$	$	$	$	$	$
3			$	$	$	$	$	$
4			$	$	$	$	$	$
5			$	$	$	$	$	$
6			$	$	$	$	$	$
7			$	$	$	$	$	$
8			$	$	$	$	$	$
9			$	$	$	$	$	$
10			$	$	$	$	$	$
11			$	$	$	$	$	$
12			$	$	$	$	$	$
13			$	$	$	$	$	$
Total Tier 2 EMS On-Going 3rd party licensing costs								$

List must correspond with 3rd party software product listing on Information Table VII.13d.

			Optional Information List VII.16d Tier 3 County Optional VoteCal EMS On-Going 3rd Party Software Costs (Tier 3: 50,001 - 200,000 Voters)					
			Cost by Maintenance Year					
Item #	**Product Name**	**# of licenses**	**1**	**2**	**3**	**4**	**5**	**Total 3rd Party Licensing Cost**
1			$	$	$	$	$	$
2			$	$	$	$	$	$
3			$	$	$	$	$	$
4			$	$	$	$	$	$
5			$	$	$	$	$	$
6			$	$	$	$	$	$
7			$	$	$	$	$	$
8			$	$	$	$	$	$
9			$	$	$	$	$	$
10			$	$	$	$	$	$
11			$	$	$	$	$	$
12			$	$	$	$	$	$
13			$	$	$	$	$	$
Total Tier 3 EMS On-Going 3rd party licensing costs								$

List must correspond with 3rd party software product listing on Information Table VII.13e.

Optional Information List VII.16e Tier 4 County Optional VoteCal EMS On-Going 3rd Party Software Costs (Tier 4: 200,001 – 1 Million Voters)								
			Cost by Maintenance Year					
Item #	Product Name	# of licenses	1	2	3	4	5	Total 3rd Party Licensing Cost
1			$	$	$	$	$	$
2			$	$	$	$	$	$
3			$	$	$	$	$	$
4			$	$	$	$	$	$
5			$	$	$	$	$	$
6			$	$	$	$	$	$
7			$	$	$	$	$	$
8			$	$	$	$	$	$
9			$	$	$	$	$	$
10			$	$	$	$	$	$
11			$	$	$	$	$	$
12			$	$	$	$	$	$
13			$	$	$	$	$	$
Total Tier 4 EMS On-Going 3rd party licensing costs								$

List must correspond with 3rd party software product listing on Information Table VII.13f.

Optional Information List VII.16f Tier 5 County Optional VoteCal EMS On-Going 3rd Party Software Costs (Tier 5: 1 Million – 3 Million Voters)								
			Cost by Maintenance Year					
Item #	**Product Name**	**# of licenses**	**1**	**2**	**3**	**4**	**5**	**Total 3rd Party Licensing Cost**
1			$	$	$	$	$	$
2			$	$	$	$	$	$
3			$	$	$	$	$	$
4			$	$	$	$	$	$
5			$	$	$	$	$	$
6			$	$	$	$	$	$
7			$	$	$	$	$	$
8			$	$	$	$	$	$
9			$	$	$	$	$	$
10			$	$	$	$	$	$
11			$	$	$	$	$	$
12			$	$	$	$	$	$
13			$	$	$	$	$	$
Total Tier 5 EMS On-Going 3rd party licensing costs								$

List must correspond with 3rd party software product listing on Information Table VII.13g.

			Cost by Maintenance Year					
Optional Information List VII.16g **Tier 6 County Optional VoteCal EMS On-Going 3rd Party Software Costs** **(Tier 6: Over 3 Million Voters)**								
Item #	**Product Name**	**# of licenses**	**1**	**2**	**3**	**4**	**5**	**Total 3rd Party Licensing Cost**
1			$	$	$	$	$	$
2			$	$	$	$	$	$
3			$	$	$	$	$	$
4			$	$	$	$	$	$
5			$	$	$	$	$	$
6			$	$	$	$	$	$
7			$	$	$	$	$	$
8			$	$	$	$	$	$
9			$	$	$	$	$	$
10			$	$	$	$	$	$
11			$	$	$	$	$	$
12			$	$	$	$	$	$
13			$	$	$	$	$	$
Total Tier 6 EMS On-Going 3rd party licensing costs								$

Optional Cost Table VII.17 – Optional VoteCal EMS Cost Summary *(For Proposal Evaluation and Scoring Only)*

1) For the purpose of comparing and scoring of VoteCal EMS proposal costs only, please complete the table below. Row C totals will be used to evaluate costs for the central EMS system. Rows 1-5 will be used to evaluate costs for tiered county levels. Row T will be used for comparison and scoring of the optional VoteCal EMS, if proposed.

At this time, SOS has no knowledge of which counties might actually choose to implement the optional VoteCal EMS should it be proposed by the bidder and implemented.

COLUMN HEADING	INFORMATION TO BE ENTERED IN THAT COLUMN
Row #	Do not enter – already on table
Location	Do not enter – already on table
Implementation & 1st Yr Operation (A)	In column A, enter the total cost for implementation of the central VoteCal EMS from Table VII.10.
Implementation & 1st Yr Operation (B)	In column B, enter the total cost to implement the VoteCal EMS in a county of that tier from Table VII.11, column B.
Hardware M&O (C)	Enter the total cost for 5 years hardware M&O, if any, from the 1st row of Table VII.14, column C.
EMS Application Software Support (D)	Enter the total cost for 5 years software support of the EMS application from the 1st row of Table VII.15, column D.
Subtotal (E)	In Column E, calculate the subtotal of Columns B, C and D for each tier.
"# of Counties"(F)	Do not enter – already in table
Total (G) ▪ Row C	Enter the sum of Columns A, C and D in Column G.
▪ Tier rows	For each tier, multiply the subtotal in Column E by the "number of counties" for that tier in Column F and enter the result in Column G.
▪ Row T	Calculate the total of Column G, rows C and 1 through 6, and enter the total in Row T.

Optional VoteCal EMS Cost Table VII.17 – Cost Summary *(For Proposal Evaluation and Scoring Only)*							
Row #	Location	Implementation & 1st Yr Operation	Hardware M&O	EMS Application Software Support	Sub-Total	# of Counties	Total
		(A)	**(C)**	**(D)**	**n/a**	**n/a**	**(G)**
C	Centralized VoteCal EMS						
		(B)	**(C)**	**(D)**	**(E)**	**(F)**	**(G)**
1	Tier 1 County					3	
2	Tier 2 County					2	
3	Tier 3 County					3	
4	Tier 4 County					1	
5	Tier 5 County					1	
6	Tier 6 County					1	
T	**Total Cost for evaluation and scoring of Optional VoteCal EMS**						

Cost Table VII.1 – VoteCal System - Project Deliverables

Enter the total cost for each deliverable as listed in the SOW, Appendix A, Attachment 1, Exhibit 2. Total cost should include all Bidder's costs associated with producing the deliverable.

COLUMN HEADING	INFORMATION TO BE ENTERED IN THAT COLUMN
SOW Phase	Do not enter – already in cost table
Deliverable Title	Do not enter – already in cost table
Deliverable Total Cost	Enter the total Bidder's cost for the deliverable
Total Cost for All VoteCal System Project Deliverables	Total the Deliverable Total Cost column and enter the sum.

COST TABLE VII.1 – VoteCal SYSTEM PROJECT DELIVERABLES

SOW Phase	Deliverable Title	Deliverable Total Cost
Project Initiation and Planning		
Design		
Development		
Testing		
Pilot Deployment and Testing		
Deployment and Cutover		
Maintenance and Operations and Closeout		
Total Cost For All VoteCal System Project Deliverables:		

Cost Table VII.2 – VoteCal System One-Time Hardware Costs

This cost table must contain the Bidder's one-time costs for all hardware items proposed for the VoteCal System. The Bidder must describe all required hardware, including quantity, manufacturer, brand name, model number, and operating system software and version number for the items being proposed.

The Bidder must make sure that, for all the One-Time hardware listed on this table, there is a corresponding On-Going Hardware Cost Table match for maintenance and support. For example, if the Bidder proposes "X" number of servers in the one-time costs, there should be a corresponding number of on-going hardware support costs on the On-Going Hardware Cost Table (unless there are circumstances where the hardware will only be required for a limited period of time during implementation). Enter all hardware required to support the proposed solution (e.g. servers, workstations, scanners, special equipment, etc.).

COLUMN HEADING	INFORMATION TO BE ENTERED IN THAT COLUMN
Item #	Do not enter – already in cost table
Equipment Description	Enter a description of the equipment (hardware and associated operating system software) that is required for the proposed solution.
Delivery Date	Enter the date the hardware is required to be available for use (should match the deliverable in the Bidder's Project Schedule)
# of this Item Required	Enter the quantity of the specific hardware item required for the proposed solution.
One-time Hardware Cost per Item	Enter the one-time purchase cost of one of this item.
Total One-Time Cost per Item	Multiply the # of this Item Required by the One-Time Hardware Cost per Item and enter the sum in this column.
Total VoteCal System One-Time Cost for All Hardware	Add up the Total Cost column and enter the sum.

COST TABLE VII.2 – VoteCal SYSTEM ONE-TIME HARDWARE COSTS
Use more pages if necessary

Item #	Equipment Description	Delivery Date	# of this Item Required	One-Time Costs	
				One-Time Hardware Cost per Item	Total One-Time Cost Per Item
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
Total VoteCal System One-Time Cost for All Hardware:					

Cost Table VII.3 – VoteCal System On-Going Hardware Costs

This cost table must contain the Bidder's on-going costs for all VoteCal System hardware items proposed for the Project. The Bidder must describe all proposed hardware, including quantity, manufacturer, brand name, model number, and operating system software and version number for the items being proposed.

The Bidder must make sure that the VoteCal System One-Time Hardware Cost Table VII.2 includes the initial cost for the items that are on this VoteCal System On-Going Hardware Cost Tables. For example, if the Bidder proposes "x" number of servers in the one-time costs section, there should be a corresponding number of on-going hardware support costs in the other section. Enter all hardware required to support the proposed solution. Bidders must include on-going support for hardware for all county elections offices in addition to the SOS Office.

COLUMN HEADING	INFORMATION TO BE ENTERED IN THAT COLUMN
Item #	Do not enter – already in cost table.
Corresponding Line Item from Cost Table VII.2	Enter the corresponding line item number from Cost Table VII.2 each of these on-going hardware costs support.
# of this Item Required	Enter the number of the specific hardware item required for the proposed solution.
Total # of Months Required	Enter the total number of months SOS will require this line item for the equipment until full system acceptance (when Warranty Maintenance Phase begins).
On-going Hardware Cost Per Month per Item	Enter the ongoing cost the hardware vendor will charge SOS per month to support and maintain the required hardware.
Total On-Going Hardware Cost by Line Item	Multiply the # of this Item by the Total # of Months Required and multiply this product by the On-Going Hardware Cost Per Month Per Item and enter the sum in this column.
Total VoteCal System On-Going Cost for All Hardware	Add up the Total Cost column and enter the sum.

COST TABLE VII.3 – VoteCal SYSTEM ON-GOING HARDWARE COSTS
Use additional pages if necessary

Item #	Corresponding Line Item from Cost Table VII.2	# of this Item Required	Total # of Months Required	VoteCal System On-Going Costs	
				On-Going Hardware Cost per Month per Item	Total On-Going Hardware Cost by Line Item
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
Total VoteCal System On-Going Cost for All Hardware:					

Cost Table VII.4 – VoteCal System One-Time Software Purchase Cost or License Fees

This cost table should include the one-time cost for any products that will be used in the development or implementation of the proposed solution. Software Costs should also include the cost for acquisition of the basic (off-the-shelf) application software module licenses for the Bidder's proposed solution (if applicable) and any required third-party products necessary for a successful implementation.

COLUMN HEADING	INFORMATION TO BE ENTERED IN THAT COLUMN
Item #	Do not enter – already on cost table
Description of the Software	Enter the description of the item being proposed. Use a separate line for each software item. Use additional pages if necessary. Include in the description of the model or version/release number, and a detailed description of specifications, application license fees, etc. Include required third-party products needed to support the proposed solution.
Part/Module #, Version # or Name	Enter the part number, module number, version # or name of the item being proposed.
Quantity	Enter the quantity of this item required.
Unit Cost	Enter the unit cost for this item including all discounts.
Total Item Cost	Enter the Unit Cost multiplied by the Quantity.
Total One-Time Software Purchase Cost or License Fees Cost	Enter the total from the "Total Item Cost" column.

COST TABLE VII.4 – VOTECAL SYSTEM ONE-TIME SOFTWARE PURCHASE COST or LICENSE FEES

Use additional pages if necessary.

Item #	Description of the Software	Part/Module #, Version # or Name	Quantity	Unit Cost	Total Item Cost
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
Total One-Time Software Purchase Cost or License Fees Cost:					

Cost Table VII.5– VoteCal System Maintenance and Operations Costs

The SOS has the option to purchase up to five (5) years of maintenance and operations in one-year increments. List all maintenance and operations costs for the VoteCal System.

COLUMN HEADING	INFORMATION TO BE ENTERED IN THAT COLUMN
Item #	Do not enter – already in cost table.
Maintenance Year #	Enter the maintenance year.
Description of Maintenance Item	Brief description of services provided.
Total Item Maintenance and Operations Cost	Enter Maintenance & Operations Cost.
Total VoteCal System Maintenance and Operations Costs	Total all the line items in the Total column.

* The maximum escalation rate is five percent (5%) per year.

COST TABLE VII.5 – VoteCal SYSTEM MAINTENANCE and OPERATIONS COSTS

Item #	Maintenance Year #	Description of Maintenance Item	Total Item Maintenance and Operations Cost
1			
2			
3			
4			
5			
Total VoteCal System Maintenance and Operations Costs:			

* The maximum escalation rate is five percent (5%) per year.

Cost Table VII.6 – VoteCal System Software Support Costs

SOS intends to contract for VoteCal System software support for the applications written for SOS for a period of five (5) years.

COLUMN HEADING	INFORMATION TO BE ENTERED IN THAT COLUMN
Item #	Do not enter – already in cost table
Software Support Year #	Do not enter – already in cost table
Description of the Software Support Item	Enter the description of the software support services.
Annual Support Cost*	Enter the annual cost of this item.
Total VoteCal System Software Support Costs	Total all the line items in the Total column.

* The maximum escalation rate is five percent (5%) per year.

COST TABLE VII.6 – VoteCal SYSTEM SOFTWARE SUPPORT COSTS

Item #	Software Support Year #	Description of Software Support Services Item	Annual Support Cost *
1	1		
2	2		
3	3		
4	4		
5	5		
Total VoteCal System Software Support Costs:			

* The maximum escalation rate is five percent (5%) per year.

Cost Table VII.7 – VoteCal System Cost Summary

Enter the Total Cost (bottom line totals) from each of the previous six Cost Tables.

COLUMN HEADING	INFORMATION TO BE ENTERED
Cost Table #	Do not enter – already in cost table
Total cost from each cost table	Enter the Total from the listed table
Total VoteCal System Project Cost	Enter the sum of all items in the Total Column

COST TABLE VII.7 – VoteCal SYSTEM COST SUMMARY

Cost Table	Total Cost from Each Cost Table
Cost Table VII.1 – Total for VoteCal System Project Deliverables	
Cost Table VII.2 – Total VoteCal System One-Time Hardware Costs	
Cost Table VII.3 – Total VoteCal System On-Going Hardware Costs	
Cost Table VII.4 – Total VoteCal System One-Time Software Purchase Cost or License Fees	
Cost Table VII.5 – VoteCal System Maintenance and Operations Costs	
Cost Table VII.6 – VoteCal System Software Support Costs	
Total VoteCal System Project Cost:	

Cost Table VII.8 – VoteCal System and Optional VoteCal EMS Cost Summary
Enter Total Cost (bottom line totals) from each of the previous seven Cost Tables plus the six Optional Cost Tables (bottom line totals) if the Bidder is proposing the optional VoteCal EMS in addition to the VoteCal System.

COLUMN HEADING	INFORMATION TO BE ENTERED
Cost Table #	Do not enter – already in cost table
Total From Each Cost Table	Enter the Total from the listed table
Total VoteCal Project Cost	Enter the sum of all items in the Total Column

COST TABLE VII.8 – VoteCal SYSTEM and OPTIONAL EMS COST SUMMARY
Enter Total Cost from all of the VoteCal System and VoteCal EMS optional cost tables.

Cost Table #	Total from each Cost Table
Total Cost for VoteCal System Project (Cost Table VII.7)	
Total Cost for Optional VoteCal EMS Project (Optional Cost Table VII.16)	
Total VoteCal Project Cost:	

Cost Table VII.9 – Bidder Staff Hourly Rates

The Bidder must propose staff hourly rates by Bidder staff classification for staff classifications proposed for the VoteCal Project, which are effective for the life of the contract and will be used when preparing estimates and calculating costs for Unanticipated Tasks as indicated in the SOW, Appendix A, Attachment 1.7. (NOTE: The State fiscal year runs from July 1 through June 30 of the following year).

COLUMN HEADING	INFORMATION TO BE ENTERED IN THAT COLUMN
Item #	Do not enter – already in cost table
Bidder Staff Classification	Enter the Bidder staff classification (e.g., Senior Programmer, Network Specialist, Trainer, etc.).
Hourly Rate for FY 2008-2009	Enter the Bidder staff classification hourly rate for this Fiscal Year.*
Hourly Rate for FY 2009-2010	Enter the Bidder staff classification hourly rate for this Fiscal Year.*
Hourly Rate for FY 2010-2011	Enter the Bidder staff classification hourly rate for this Fiscal Year.*
Hourly Rate for FY 2011-2012	Enter the Bidder staff classification hourly rate for this Fiscal Year.*
Hourly Rate for FY 2012-2013	Enter the Bidder staff classification hourly rate for this Fiscal Year.*
Hourly Rate for FY 2013-2014	Enter the Bidder staff classification hourly rate for this Fiscal Year.*
Hourly Rate for FY 2014-2015	Enter the Bidder staff classification hourly rate for this Fiscal Year.*

* The maximum escalation rate is five percent (5%) per year.

COST TABLE VII.9 BIDDER STAFF HOURLY RATES*
(For informational purposes only—not included for evaluation purposes.)

Item #	Bidder Staff Classification	Hourly Rate for FY 2008-2009	Hourly Rate for FY2009-2010	Hourly Rate for FY 2010-2011	Hourly Rate for FY2011-2012	Hourly Rate for FY 2012-2013	Hourly Rate for FY 2013-2014	Hourly Rate for FY 2014-2015
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								

Optional Cost Table VII.10 – VoteCal EMS Project Deliverables

Enter the total cost for each deliverable as listed in the SOW, Appendix A, Attachment 1, Exhibit 3. Total cost should include all Bidder costs associated with producing the deliverable.

COLUMN HEADING	INFORMATION TO BE ENTERED IN THAT COLUMN
SOW Task #	Do not enter – already in cost table
Deliverable Title	Do not enter – already in cost table
Deliverable Total Cost	Enter the total Bidder's cost for the deliverable
Total Cost for All VoteCal EMS Project Deliverables	Total the Deliverable Total Cost column and enter the sum.

OPTIONAL COST TABLE VII.10 – VoteCal EMS PROJECT DELIVERABLES

SOW Task #	Deliverable Title	Deliverable Total Cost
Project Initiation and Planning		
Design		
Development		
Testing		
Pilot Deployment and Testing		
Deployment and Cutover		
Maintenance and Operations and Closeout		
Total Cost for All VoteCal EMS Project Deliverables:		

Optional Cost Table VII.11 – VoteCal EMS One-Time Hardware Costs

This cost table must contain the Bidder's costs for all hardware items proposed for the VoteCal EMS. The Bidder must describe all required hardware, including quantity, manufacturer, brand name, model number, and operating system software and version number for the items being proposed.

The Bidder must make sure that, for all the One-Time hardware listed on this table, there is a corresponding VoteCal EMS On-Going Hardware Cost Table match for maintenance and support. For example, if the Bidder proposes "x" number of servers in the one-time costs, there should be a corresponding number of on-going hardware support costs on the On-Going Hardware Cost Table (unless there are circumstances where the hardware will only be required for a limited period of time during implementation). Enter all the hardware required to support the proposed solution (e.g. servers, workstations, scanners, special equipment, etc.).

COLUMN HEADING	INFORMATION TO BE ENTERED IN THAT COLUMN
Item #	Do not enter – already in cost table
Equipment Description	Enter a description of the equipment (hardware and associated operating system software) that is required for the proposed solution (this will be the specifications provided to SOS IT which they use to acquire the hardware)
Delivery Date	Enter the date the hardware is required to be available for use (it should match the deliverable in the Bidder's Project Schedule)
# of this Item Required	Enter the number of the specific hardware item required for the proposed solution.
One-time Hardware Cost per Item	Enter the one-time purchase cost of one of this item.
Total One-Time Cost by Line Item	Multiply the # of this Item Required by the One-Time Hardware Cost per Item and enter the sum in this column.
Total VoteCal EMS One-Time Hardware Cost	Add up the Total Cost column and enter the sum.

OPTIONAL COST TABLE VII.11 – VoteCal EMS ONE-TIME HARDWARE COSTS

Use more pages if necessary

Item #	Equipment Description	Delivery Date	# of this Item Required	One-Time Costs	
				One-Time Hardware Cost per Item	Total One-Time Cost by Line Item
1	_____	_____	_____	_____	_____
2	_____	_____	_____	_____	_____
3	_____	_____	_____	_____	_____
4	_____	_____	_____	_____	_____
5	_____	_____	_____	_____	_____
6	_____	_____	_____	_____	_____
7	_____	_____	_____	_____	_____
8	_____	_____	_____	_____	_____
9	_____	_____	_____	_____	_____
10	_____	_____	_____	_____	_____
11	_____	_____	_____	_____	_____
12	_____	_____	_____	_____	_____
13	_____	_____	_____	_____	_____
14	_____	_____	_____	_____	_____
	Total VoteCal EMS One-Time Hardware Cost:				_____

Optional Cost Table VII.12 – VoteCal EMS On-Going Hardware Costs

This cost table must contain the Bidder's on-going costs for all VoteCal EMS hardware items proposed for the Project. The Bidder must describe all proposed hardware, including quantity, manufacturer, brand name, model number, and operating system software and version number for the items being proposed.

The Bidder must make sure that the VoteCal EMS One-Time Hardware Cost Table includes the cost for the items that are on the VoteCal EMS On-Going Hardware Cost Tables. For example, if the Bidder proposes "x" number of servers in the one-time costs section, there should be a corresponding number of on-going hardware support costs in the other section. Enter all hardware required to support the proposed solution. Bidders must include on-going support for hardware for all county elections offices in addition to the SOS Office.

COLUMN HEADING	INFORMATION TO BE ENTERED IN THAT COLUMN
Item #	Do not enter – already in cost table
Cost Table VII.11 Line Item	Enter the corresponding line item number from Cost Table VII.11 for each of these on-going hardware costs support
# of this Item Required	Enter the number of the specific hardware item required for the proposed solution.
Total # of Months Required	Enter the total number of months SOS will require this line item for the equipment until full system acceptance (when the Maintenance Phase begins).
On-going Hardware Cost Per Item Per Month	Enter the on-going cost the hardware vendor will charge SOS per month to support and maintain the required hardware
Total On-Going Hardware Cost by Line Item	Multiply the # of this Item by the On-Going Hardware Cost per Item and then multiply that product by the total # of Months Required enter the sum in this column.
Total VoteCal EMS On-Going Cost for All Hardware	Add up the Total Cost column and enter the sum.

OPTIONAL COST TABLE VII.12 – VoteCal EMS ON-GOING HARDWARE COSTS

Use additional pages if necessary

Item #	Cost Table VII.11 line item #	# of this Item Required	Total # of Months Required	VoteCal EMS On-Going Costs	
				On-Going Hardware Cost per Item per Month	Total On-Going Hardware Cost by Line Item
1.	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____
4.	_____	_____	_____	_____	_____
5.	_____	_____	_____	_____	_____
6.	_____	_____	_____	_____	_____
7.	_____	_____	_____	_____	_____
8.	_____	_____	_____	_____	_____
9.	_____	_____	_____	_____	_____
10.	_____	_____	_____	_____	_____
11.	_____	_____	_____	_____	_____
12.	_____	_____	_____	_____	_____
13.	_____	_____	_____	_____	_____
14.	_____	_____	_____	_____	_____
15.	_____	_____	_____	_____	_____
16.	_____	_____	_____	_____	_____
Total VoteCal EMS On-Going Cost for All Hardware:					_____

Optional Cost Table VII.13 – VoteCal EMS One-Time Software Purchase Cost or License Fees

This cost table should include the one-time cost for any products that will be used in the development or implementation of the proposed solution. Software Costs should also include the cost for acquisition of the basic (off-the-shelf) application software module licenses for the Bidder's proposed solution (if applicable) and any required third-party products necessary for a successful implementation.

COLUMN HEADING	INFORMATION TO BE ENTERED IN THAT COLUMN
Item #	Do not enter – already on cost table
Description of the Software	Enter the description of the item being proposed. Use a separate line for each software item. Use additional pages if necessary. Include in the description of the model or version/release number, and a detailed description of specifications, application license fees, etc. Include required third-party products needed to support the proposed solution. If the proposed VoteCal EMS is licensed by instance, number of servers, and/or number of registered voters in the system, these pricing factors should be itemized here.
Part/Module Number, Version # or Name	Enter the part number, module number, version # or name of the item being proposed. (This may be "by server", "instance", or "by the number of registered voters in the system")
Quantity	Enter the quantity of this item required. For purposes of this response, assume 25,000 registered voters.
Unit Cost	Enter the unit cost for this item including all discounts.
Total Item Cost	Enter the Unit Cost multiplied by the Quantity to be provided.
Total One-Time VoteCal EMS Software Purchase Cost or License Fees	Enter the of the "Total Item Cost" column.

OPTIONAL COST TABLE VII.13 – VoteCal EMS ONE-TIME SOFTWARE PURCHASE COST or LICENSE FEES

Use additional pages if necessary

Item #	Description of the Software	Part/Module #, Version # or Name	Quantity	Unit Cost	Total Item Cost
1	_____	_____	_____	_____	_____
2	_____	_____	_____	_____	_____
3	_____	_____	_____	_____	_____
4	_____	_____	_____	_____	_____
5	_____	_____	_____	_____	_____
6	_____	_____	_____	_____	_____
7	_____	_____	_____	_____	_____
8	_____	_____	_____	_____	_____
9	_____	_____	_____	_____	_____
10	_____	_____	_____	_____	_____
11	_____	_____	_____	_____	_____
12	_____	_____	_____	_____	_____
13	_____	_____	_____	_____	_____
14	_____	_____	_____	_____	_____
15	_____	_____	_____	_____	_____
16	_____	_____	_____	_____	_____
17	_____	_____	_____	_____	_____
Total One-Time VoteCal EMS Software Purchase Cost or License Fees:					

Optional Cost Table VII.14– VoteCal EMS Maintenance and Operations Costs

The SOS has the option to purchase up to five (5) years of maintenance and operations in one-year increments. List all maintenance and operations costs for the VoteCal EMS.

COLUMN HEADING	INFORMATION TO BE ENTERED IN THAT COLUMN
Item #	Do not enter – already in cost table
Maintenance Year #	Enter the year number (e.g. Year 1, Year 2, etc.) SOS has the option of contracting for one (1) year or for additional years as an option. Bidders can propose maintenance for up to five (5) additional years.
Description of Maintenance Item	Brief description of services provided.
Maintenance and Operations Cost	Enter Maintenance and Operations Cost.
Total VoteCal EMS Maintenance and Operations Costs	Add up all line items in the Total column.

OPTIONAL COST TABLE VII.14 – VoteCal EMS MAINTENANCE and OPERATIONS COSTS

Item #	Maintenance Year #	Description of Maintenance Item	Total Maintenance and Operations Cost
1	_____	_____	_____
2	_____	_____	_____
3	_____	_____	_____
4	_____	_____	_____
5	_____	_____	_____
6	_____	_____	_____
7	_____	_____	_____
8	_____	_____	_____
9	_____	_____	_____
10	_____	_____	_____
11	_____	_____	_____
12	_____	_____	_____
13	_____	_____	_____
14	_____	_____	_____
		Total VoteCal EMS Maintenance and Operations Costs:	

* The maximum escalation rate is five percent (5%) per year.

Optional Cost Table VII.15– VoteCal EMS Software Support Costs

SOS intends to contract for VoteCal EMS software support for the applications written for SOS for a period of five (5) years.

COLUMN HEADING	INFORMATION TO BE ENTERED IN THAT COLUMN
Item #	Do not enter – already in cost table
Software Support Year #	Do not enter – already in cost table
Description of the Software Support Item	Enter the description of the software support services.
Annual Support Cost*	Enter the annual cost of this item.
Total VoteCal System Software Support Costs	Total all the line items in the Total column.

 * **The maximum escalation rate is five percent (5%) per year.**

OPTIONAL COST TABLE VII.15 – VoteCal EMS SOFTWARE SUPPORT COSTS

Item #	Software Support Year #	Description of Software Support Services Item	Annual Support Cost *
1	1		
2	2		
3	3		
4	4		
5	5		
		Total VoteCal EMS Support Costs:	

* The maximum escalation rate is five percent (5%) per year.

Optional Cost Table VII.16 – VoteCal EMS Cost Summary

Enter the Total Cost (bottom line totals) from each of the previous VoteCal EMS Cost Tables.

COLUMN HEADING	INFORMATION TO BE ENTERED
Cost Table #	Do not enter – already in cost table
Total from each cost table	Enter the Total from the listed table
Total Optional VoteCal EMS Project Cost	Enter the sum of all items in the Total Column

OPTIONAL COST TABLE VII.16 – VoteCal EMS COST SUMMARY

Enter the Total Cost from the previous five optional cost tables.

Cost Table	Total Cost from Previous Tables
Optional Cost Table VII.10 – Total for VoteCal EMS Project Deliverables	
Optional Cost Table VII.11 – Total VoteCal EMS One-Time Hardware Costs	
Optional Cost Table VII.12 – Total VoteCal EMS On-Going Hardware Costs	
Optional Cost Table VII.13 – Total VoteCal EMS One-Time Software Purchase Cost or License Fees	
Optional Cost Table VII.14 – VoteCal EMS Maintenance and Operations Costs	
Optional Cost Table VII.15 – VoteCal EMS Software Support Costs	
Optional Total VoteCal EMS Project Cost:	

NOTE: THE TOTAL VOTECAL EMS PROJECT COST MUST BE VALID FOR 36 MONTHS FROM CONTRACT AWARD.